



Residential Counselor

Stoneleigh-Burnham School, an independent girls' boarding and day school for grades 7-12, seeks residential camp staff for our 2022 summer programs. Our summer programs serve campers ages 8 to 18 for 7 weeks, from June 23, 2022 to August 15, 2022.

Located in the Pioneer Valley, a short drive from the Five College Consortium (UMass Amherst, Smith, Mount Holyoke, Hampshire and Amherst College), Stoneleigh-Burnham School is the only girls' school in New England to offer the IB Diploma Programme and attracts students from the local area and around the world. Our mission centers around helping our students discover and use their authentic voices. Employees who thrive at SBS are collaborative and dynamic colleagues excited by professional growth, are deeply passionate about education, and are committed to fostering an inclusive community.

Duties and Responsibilities:

- Act as an integral member of the residential summer camp program team
- Assist and participate in the following tasks: supervision of campers, administering behavior protocol as directed, administering all medical protocol as directed, verbal and physical assistance, and completes all other tasks as directed
- Assist in the care, cleanliness, and security of the facility used by campers during the program
- Monitors safety of all aspects of the program and campers, including but not limited to COVID precautions as set forth by the Stoneleigh-Burnham school
- Communicates all pertinent issues affecting the programs to the Director of Auxiliary Programs (i.e. staff/client/parent/ transportation issues and concerns, etc.), in a timely manner

- Participate in all required trainings and certifications in compliance with the organization's standards
- Communicate clearly, honestly and respectfully with staff, campers, parents and volunteers
- Create a nurturing, positive and professional environment while promoting program policies and procedures amongst staff, volunteers and community
- Plan and implement afternoon evening activities for evening and residential campers

Qualities and Qualifications:

- Excellent communication skills
- Desire to work with people, young and old
- Must be at least 18 years of age and have a clean criminal background check
- Must commit to contracted dates from June 23, 2022 - August 15, 2022 and must live on-site
- Demonstrated history of responsibility, dependability, and maturity
- Ability to be flexible, creative, and adaptable to different situations
- Demonstrated history of responsibility, dependability, and maturity
- Current First Aid/CPR certification, or willing to be certified
- Commitment to a positive, fun, and team-oriented working environment
- Demonstrated commitment to diversity, equity, and inclusion

Applications:

Please send cover letter, resume, and references to:

Heidi Gebo, Director of Auxiliary Programs

hgebo@sbschool.org

In order to achieve our mission of preparing students to actively engage a diverse and inclusive world we must first emulate the values we hope to instill in our students. Stoneleigh-Burnham is committed to increasing the diversity – in backgrounds and in experiences – of our faculty, staff, and student community.

Stoneleigh-Burnham strives to hire and support an inclusive community of employees; candidates from communities that are statistically and systemically underrepresented in independent schools are encouraged to apply. Stoneleigh-Burnham School is proud to be an Equal Opportunity Employer. Salary is commensurate with experience.

Our Mission:

Stoneleigh-Burnham School is an academic community that fosters an international perspective. We inspire girls to pursue meaningful lives based on honor, respect, and intellectual curiosity. Each student is challenged to discover her best self and graduate with confidence to think independently and act ethically, secure in the knowledge that her voice will be heard.

To learn more about Stoneleigh-Burnham School, please visit our website:

sbschool.org